

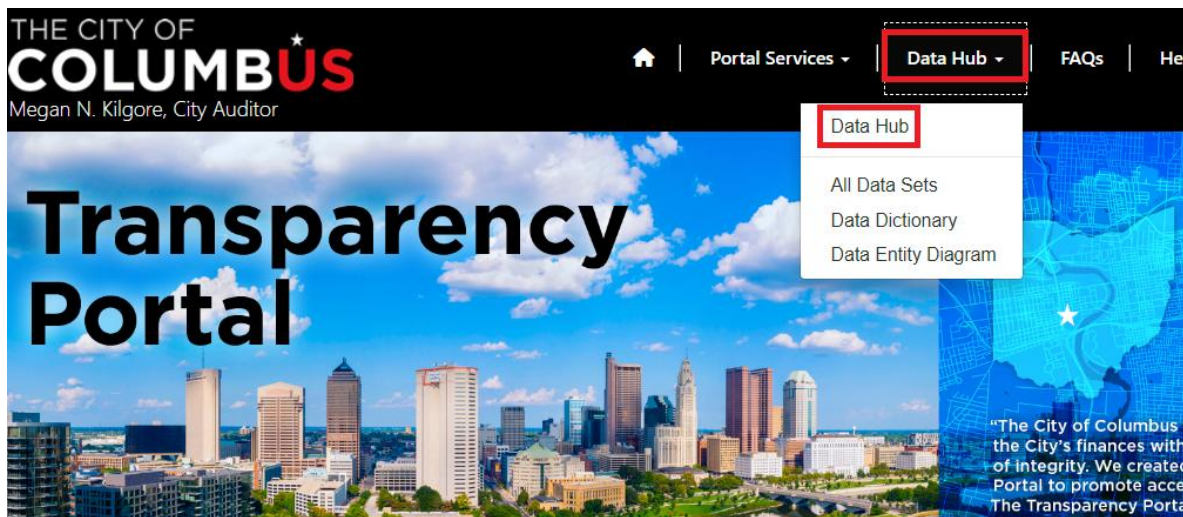
DIRECTIONS FOR ACCESSING AND DOWNLOADING ALL CHECKS DATA SET

All Checks Dataset – Through the Transparency Portal Data Hub requesters can download datasets for all bank checks (by fiscal year) in .csv or .json file formats.

- The City **does not** maintain separate datasets for uncashed checks or unclaimed checks.
- Requesters must download the all checks dataset and filter for uncashed checks and/or unclaimed checks
- All Checks Datasets are available by the Fiscal Year checks were issued.
 - o Requesters may have to download multiple fiscal years to capture all uncashed checks and/or unclaimed checks
- Checks issued 365 days and older are no longer valid and the City may move the uncashed checks to the City's unclaimed fund
 - o The City moves uncashed checks to the unclaimed fund periodically throughout the year

Download Current Fiscal Year All Checks Dataset

1. Go to <https://www.columbusauditor.org>
2. In the top ribbon, select **Data Hub** dropdown menu > select **Data Hub**



3. Select the **All Checks** icon

Welcome to City of Columbus Data Hub

The City of Columbus Data Hub provides public datasets that can be browsed and downloaded in popular formats such as csv & json.

Data Dictionary

Data Entity Diagram

Explore Our Data



Main Accounts



Funds



Financial Dimensions



Vendors



Payments



Vendor Invoices



Purchase Orders



Purchase Order Lines



Accounting Distribution



All Checks



Expenditure



Revenue

4. Select the CSV Icon for the current Fiscal Year City of Columbus Bank Checks Dataset
 - a. Fiscal Year datasets are listed from (newest to oldest)
 - b. To capture all uncashed and/or unclaimed checks – multiple fiscal year datasets need to be downloaded

Home / Data Hub / Data Sets Explorer

Data Sets Explorer

Data Hub

Download a data set by clicking on the csv or json icon next to the data set in the below list.

Search for Datasets..

City of Columbus Bank Checks Dataset - Fiscal Year 2023

City of Columbus Dataset containing the Bank Checks for the Fiscal Year 2023

Data was last updated on: Wednesday, August 2, 2023

1.

Data Explorer

Data Dictionary



5. Download and save .csv file
6. Open .csv file